

16 April 1954

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MEMORANDUM FOR: Chairman, CIA Career Service Board

FROM: Task Force on Career Development of Junior Personnel

SUBJECT: Final Report

REFERENCE: Your Memorandum dated 2 April 1954

1. Attached is a Staff Study on career development of selected junior personnel which has as its salient features

a. central administration by the Assistant Director for Personnel and the Director of Training in the interest of the Agency as a whole.

b. use of presently available resources and facilities of the Office of Personnel and the Office of Training with respect to funds and approved T/O positions.

c. the right of all eligible personnel to have their applications for participation considered by a Career Development Selection Committee.

d. the responsibility of heads of operating components to nominate well qualified candidates and to participate in the decisions respecting the selection, planning and utilization of those who participate.

2. The text represents the general consensus of the Task Force and has the general approval of the Assistant Director for Personnel and the Director of Training.

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Office of Personnel

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